SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
June 17, 1997

| MINUTES |

PRESENT: J. Friedlander, L. Fairly, B. Hamre, K. Hanna, C. Hanson, M. James (for J. Lynn),
K. O'Connor, D. Oroz, J. Romo.
ABSENT: D. Barthelmess (excused)
GUESTS: L. Auchincloss, B. Cordero

1. CALL TO ORDER

Dr. Friedlander called the meeting to order at 3:05 p.m.

2. MINUTES OF JUNE 17, 1997 (attached)

3. INFORMATION ITEMS

3.1 Proposed Reorganization of Student Services (EOPS and Financial Aid)

Mrs. Fairly submitted a plan for the reorganization of the Student Services' EOPS
and Financial Aid areas. The proposed reorganization includes the elimination of
two positions, Financial Aid Specialist (incumbent Marsha Wright) and EOPS
Coordinator (now vacant due to the resignation of Jose Peraza) and combining
these duties into a new Coordinator II Educational Administrator position. This
reorganization would create three new positions: EOPS/Financial Aid/Welfare
Reform - Coordinator II and two Program Supervisors - one in Financial Aid and
one in EOPS. Mrs. Fairly stated that Marsha Wright would be reclassified to the
new Coordinator II position (this move meets legal and affirmative action
requirements) and that the two Program Advisor positions would follow the
college's open recruitment employment process. There are no additional costs for
this reorganization. A detailed report outlining the reorganization, including
rationale, job descriptions, cost analysis and proposed staffing flow charts was
submitted by Mrs. Fairly. The reorganization is effective July 1, 1997.

3.2 Update on Project Redesign

Mr. Hamre reported that the college is moving forward in implementing the
system conversion. He submitted an outline of the Technology Conversion
Project Infrastructure which delineated the responsibilities of the Project Manager
(George Beahan), the Project Redesign Technical Team, the Implementation
Teams, the Systems Development and Support Team and the Oracle Project

Manager (advisory). The timeline (1997-1998) for the Student Information System Project Plan was also submitted to the Council. Implementation of the Development Plan, including technical training, is scheduled for the summer and fall of 1997 through August 1998. Systems testing and implementation will take place in November, December, January, and February . Full implementation of the SIS is expected by October 1998. Mr. Hamre also submitted a detailed flowchart of the Student Infrastructure Systems showing the functionality co-design elements of Delta and SBCC, the incorporation of the Oracle System 2000, the activities of the Strategic Partners and how all of these elements will combine to create System 2001. Mr. Hamre said that currently Delta is continuing to enhance its System 2000 product. They will integrate the Oracle Financial and extend their system to do electronic data interchange. In the meantime SBCC will take Delta's product and move it into an Oracle tool set to implement System 2000 design and to integrate it with Oracle Human Resources. At the same time SBCC will be working collaboratively with Delta over the next several years to incorporate many of the elements of our technology mediated instruction initiative and administrative systems into System 2001.

Mr. Romo expressed some concern that the documentation submitted did not include any information on the resources needed for implementation, e.g., what will be required from each division in terms of personnel, time, resources for replacements, etc. Mr. Hamre stated that he would be meeting with each of the vice presidents to discuss resource requirements for implementation of these projects.

4. DISCUSSION ITEMS

4.1 One-Time Resource Requests

Dr. Friedlander reported that in his discussion with Dr. MacDougall on one-time resource requests, the president has made no firm commitment for funding one-time resource requests; however he indicated that there might be $80,000 available, and he recommended that CPC rank resource requests up to $200,000 in the event that additional one-time funds were forthcoming. Dr. Friedlander distributed the Criteria for Ranking of One-Time Resource Requests which included the following criteria:

1. The resource request has significant positive impact on students achieving their educational objectives.
2. Breadth of impact: The resource requests effects a large number of students and/or essential college activities.
3. There will be no negative fiscal consequences for the college if the activity to be supported by the resource request is not funded.
4. The resource request will address a significant health and safety concern and/or it will bring the District into compliance with a state or federal mandate.