

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Minutes

November 2, 2018

A121

9:00 AM - 9:30 AM

Members

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services **Phone in**
- James Zavas, Controller
- Alan Price, Dean Educational Programs / ALA
- Nicole Hubert, Student Finance Manager / ALA
- Liz Auchincloss, Technology Services Specialist / CSEA
- Mike Gonella, Instructor and Chair **Not Present**
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator / CSEA **Not Present**
- Student Representative **Not Present**
- Student Representative **Not Present**
- Cesar Perfecto, Assistant Controller (non voting) **Not Present**
- Lisa Saunders, Accountant (non voting)
- Alexandra Thierjung, Administrative Assistant IIIC (minutes) (non voting)

AGENDA

1. Review and approve
 - a. [Meeting Minutes from October 19, 2018](#) **Approved**
2. Budget Requests
 - a. Pamela Ralston is requesting a budget of \$29,500 to start the Title IX and Gender Equity department. **This position is a direct report to Pamela.** Detail of the Request is [Here](#).
 - i. The department may need some hourly support for events, but they are waiting to request those funds until they have a better idea what they need.
 - ii. **Question clarified: Chris J and Adrienne B Title IX roles have no change at this time. They will use their assigned department budgets for future T&C and Educational Training.**
 - iii. **BRAC approved the budget for this program as presented.**
3. Brief update on Budget Updates Status
 - a. Salary Increases and Retro Pay was included in October Payroll
 - b. Budget updated for 7% increase
 - c. In the process of updating budgets for WRAP and other hiring. **Discussed how Fiscal and HR worked together to outline a rough draft of hiring schedule for classified and faculty. This hiring schedule will be used to update the budget for the positions on the WRAP list. Fiscal Services is preparing a report for the Board of Trustees to clearly identify all salary budget changes. This report will be shared with BRAC when complete.**

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- d. Will review categorical programs after we finish with all other updates.
- e. **Adjourn 9:30am**

INFORMATION ITEMS

- 1. 2019 [Meeting times](#)